

Norfolk Public Schools: NORFOLK, MASSACHUSETTS

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Norfolk School Committee MINUTES Freeman-Kennedy School – Media Center Tuesday • October 8, 2013 • 7:00 PM

Mission Statement

The Norfolk Public Schools offers a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

Call to Order

Shawn Dooley, Chair, called the meeting to order at 7:05 PM.

Roll Call: Jeff Chalmers, Mark Flaherty, Kelly Peterson, Thomas Doyle and Shawn Dooley

Also Present: Dr. Ingrid Allardi, Superintendent and Pam Kinahan, Recording Secretary

PUBLIC COMMENT

None.

CORRESPONDENCE

Donations

Motion: Mr. Flaherty made a motion to accept the Class of 2013's donation of \$2,299.65 and the Norfolk TPA's donation of \$3,000.00 for Camp Bournedale Scholarships. Mr. Doyle second. All in favor. The motion was passed unanimously.

MASSCUE Conference Funding Request

Motion: Mr. Flaherty made a motion to approve Mr. Chalmers \$250.00 request for funds to attend the MASSCUE Conference. Mr. Doyle Second. All in favor. The motion was passed unanimously.

SCHOOL COMMITTEE CHAIR REPORT

MASC Voting Delegate

Motion: Mr. Flaherty made a motion to nominate Mr. Chalmers as the Norfolk Public Schools voting delegate for the MASC Conference and Mr. Peterson as the alternate. Mr. Doyle Second. All in favor. The motion was passed unanimously.

Anticipated Fundraising for Freeman-Kennedy and H. Olive Day Schools

Motion: Mr. Flaherty made a motion to approve the fundraising activities for the Freeman-Kennedy and H. Olive Day Schools. Mr. Doyle Second. All in favor. The motion was passed unanimously.

Budget

Mr. Dooley, based on decisions and discussions last month of immediate budgetary needs, has drafted a letter to the Selectman requesting additional funding to cover the shortfall and loss of federal grants this year. The request will be brought to the Fall Town Meeting.

Kindergarten Registration

Dr. Allardi suggested that the Kindergarten Registration be moved from March to January to budget for staffing. Dr. Allardi will gather information from other districts regarding registration deposits.

SUPERINTENDENT REPORT

Staff Update

Dr. Allardi presented the School Committee with an up-to-date Staffing Report that included retirements, resignations and new hires.

Bus Update

Dr. Allardi reported that the bus capacity is 77 students per bus. Every student is assigned to a bus, but many don't ride. The Principals have been monitoring the busses to ensure that there is enough room for those students who do ride the bus. Although there have been no problems to report at this time, Dr. Allardi has asked that the Principals to continue to monitor the busses.

Playground Updates

The H. Olive Day playground is moving forward. All of the equipment is on the property, except for one piece. The sidewalks and fencing will be in place next week and the asphalt will be poured by the end of the week. The surfacing and equipment will be installed within the next few weeks. The well will be installed over the weekend.

The Freeman-Kennedy playground is being held up because of the delay of one piece of equipment. The basketball hoops have been installed. The surfacing will be poured, weather permitting, by the end of the month. After the November 6th Building Committee Meeting there will be more information available.

Strategic Plan Update

Dr. Allardi reported that a Strategic Planning Committee has been formed. They will have a plan ready for review by the School Committee in January.

Tri-Town Collaboration

Dr. Allardi reported that teams from both Wrentham and Plainville would be joining Norfolk for professional development workshops. A new teacher induction program to share between the three towns will be available for next year.

Freeman-Kennedy Landscaping

Dr. Allardi reported that students in the King Philip Links program would be volunteering their services to assist the maintenance department with weeding and tree pruning at the Freeman-Kennedy and the H. Olive Day Schools. These students have been trained by the King Philip groundskeeper and are supervised by job coaches.

Accountability Rating

Dr. Allardi shared the Norfolk Public Schools 2012 and 2013 Accountability Rating.

COMMITTEE REPORTS

NEST

Mr. Dooley reported that the books that were ordered from last year's grants have been received. T-shirts are still available via mail order form. Mr. Dooley reminded the Committee that NEST receives 100% of the proceeds from the sale of the t-shirts.

KP

Ethics compliances are up to standard. NEASC accreditation will report on the school and how it compares to surrounding towns. There is an issue regarding the septic system and pipe blockage.

Policy Subcommittee Membership

Mr. Ross Gilliland has resigned his role on the Policy Subcommittee, leaving a seat available.

Motion: Mr. Peterson nominated Mr. Doyle as a member of the Policy Subcommittee. Mr. Flaherty second. All in favor. The motion was passed unanimously.

Budget Subcommittee

The first Budget Subcommittee Meeting will be held following the next School Committee Meeting.

Mr. Flaherty, Mr. Peterson and Mr. Dooley will serve on the committee.

Technology Subcommittee

Mr. Chalmers reported that he would be meeting with the Tech Director, Mr. Yang, later in the week.

Building Subcommittee

Dr. Allardi reported that we have filed warranty claims on the gym floor, the HVAC system and the roof leaks. Soundproofing, noise mitigation, on the roof will be resolved by the installation of buffers. This procedure would take 6 to 8 weeks to complete.

DECISION ITEMS

Motion: Mr. Flaherty made a motion to accept the September 11, 2013 School Committee Meeting Minutes. Mr. Peterson second. All in favor. The motion was passed unanimously.

The next **School Committee Meeting** will be held Tuesday, November 19, 2013. Prior to the meeting the Policy Subcommittee will meet. The Budget Subcommittee will meet at the close of the School Committee Meeting.

Motion: Mr. Flaherty made a motion to end the meeting at 8:27. Mr. Peterson second. All in favor. The motion was passed unanimously.

EXHIBITS

- Exhibit 1 Donations
- Exhibit 2 MASSCUE Conference Funding Request
- Exhibit 3 MASC Delegate
- Exhibit 4 Anticipated Fundraising – F/K and HOD
- Exhibit 5 Staff Update
- Exhibit 6 School Committee Meeting Minutes, September 11, 2013
- Exhibit 7 2012 Accountability Data – F/K
- Exhibit 8 2013 Accountability Data – F/K